

What to do if you've paid your fee but your application hasn't been submitted for Edinburgh Council.

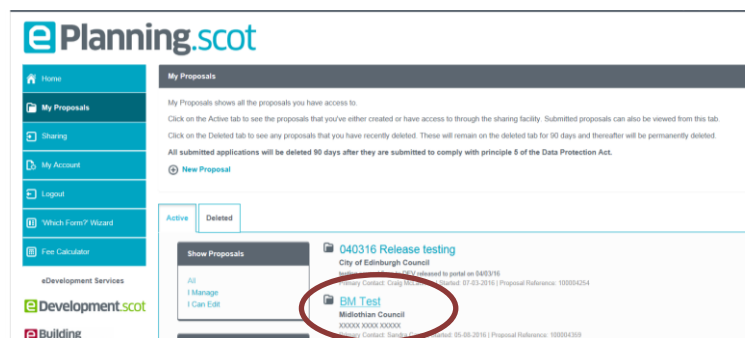
If you have received an email confirming payment but no email confirming submission either from us and/or you have been in touch with the Local Authority and they don't have the application, then it is likely the application is still in draft. To submit your application, follow the steps below.

The example below shows the ePlanning. The process is the same for eBuildingStandards.

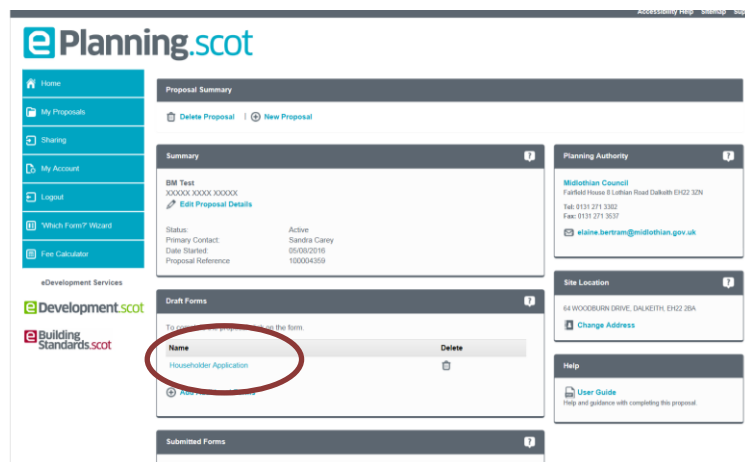
1. Log into eDevelopment.scot then click on either eBuildingStandards or ePlanning.



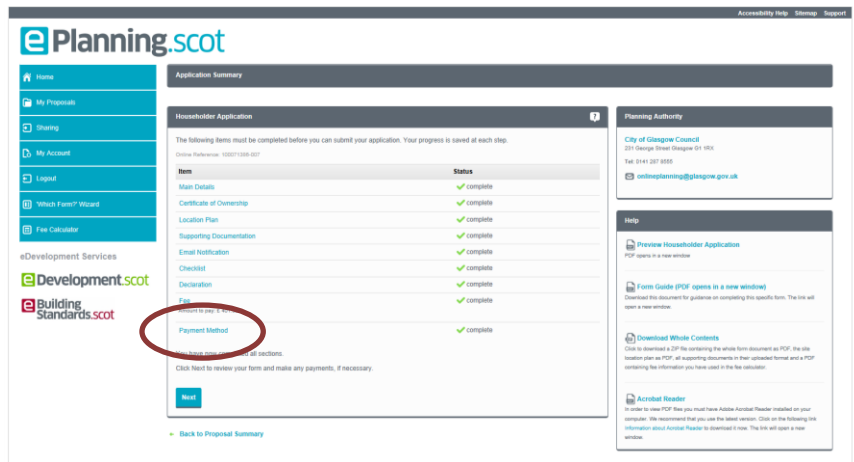
2. Click on the relevant proposal.



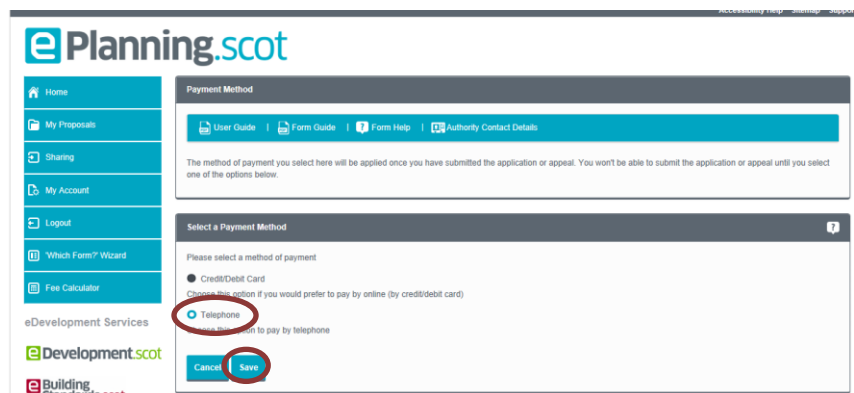
3. In the draft forms section, click on the form.



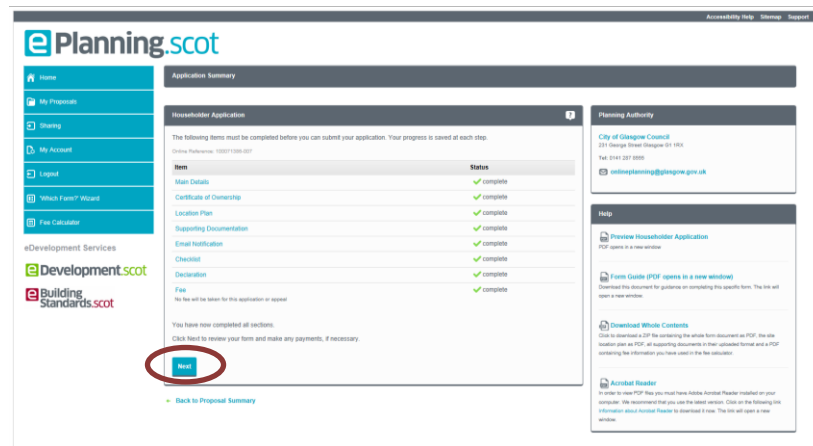
4. Click on the “Payment Method” section.



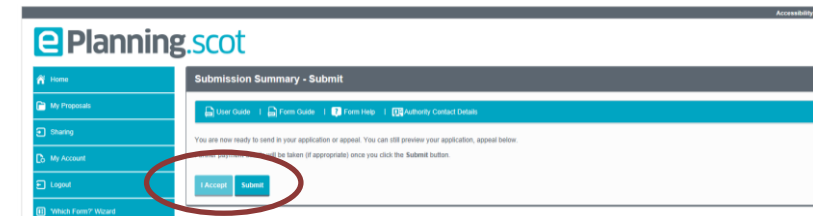
5. Choose “Telephone Payment” and click “Save” then continue when prompted.



6. Click “Next”.



7. Click “I Accept” then click “Submit”



8. Tick the box stating Payment was made successfully then click “Proceed”

The screenshot displays the 'ePlanning.scot' website interface. On the left is a navigation menu with links for Home, My Proposals, Sharing, My Account, Logout, 'Which Form?' Wizard, and Fee Calculator. Below the menu are logos for eDevelopment Services, Development.scot, and Building Standards.scot. The main content area is titled 'Submission Payment' and includes a navigation bar with links for User Guide, Form Guide, Form Help, and Authority Contact Details. A message states: 'You will need to pay the sum indicated using the following payment method before your application or appeal can be submitted.' Below this is the 'Pay by Telephone' section, which instructs the user to call the authority and enter an Online Reference number. The payment details are as follows:

Authority Name:	City of Edinburgh Council
Authority Location:	Waverley Court, 4 East Market Street, Edinburgh, EH8 8BG
General Telephone:	0131 529 3550
Payment Telephone:	01315293550
Payment Reference:	100165884-001
Payment Amount:	£ 1.00

Below the table, there is a text input field for 'Telephone Payment Reference Number (if provided):'. At the bottom of the form, a checkbox labeled 'Payment was made successfully' is checked and circled in red. A blue 'Proceed' button is located directly below the checkbox.

9. You will be directed to a screen stating your application has been successfully submitted, you should also receive an email saying that the application has been submitted.

Contact eDevelopment Support on either:
Telephone: 0131 244 1450 or Email: eDevelopment@gov.scot