

## Guidance notes for Notice of Start of Work

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### **Introduction**

This form tells the Local Authority that your construction work is starting on-site.

### **When to use this form**

Use this form to tell the Local Authority that construction work has started. This must be done within seven days before, or within seven days after, the work starting.

Please provide details of the main contractor and anyone you have authorised to act on your behalf.

### **Electronic communication**

All correspondence will be by email. If you do not want to use email, please tell the Local Authority.

You must send all correspondence and documents relating to a notice of start of work through the eBuildingStandards portal.

