

How to find my address in ePlanning using no exact address (i.e. when the postcode and map search do not work)

1. Log into www.eDevelopment.scot (highlighted in blue below).



Scotland's online Planning and Building application services

Use eDevelopment.scot to:

- apply for Planning Permission or make a Planning Appeal using the ePlanning service
- apply for a Building Warrant or other buildings consent using the eBuildingStandards service

Login or create an account to get started.

 [Download User Guide PDF](#) (355Kb, requires Adobe Reader)

Login

Create an Account

2. Click on the ePlanning button (highlighted in blue below).

The screenshot shows the eDevelopment.scot website. At the top right is a 'Support' link. The main header features the 'eDevelopment.scot' logo. Below this is a section titled 'Scotland's online Planning and Building application services' with a brief description and a list of services: 'apply for Planning Permission or make a Planning Appeal using the ePlanning service' and 'apply for a Building Warrant or other buildings consent using the eBuildingStandards service'. A link to 'Login or create an account to get started.' is also present. A 'Download User Guide PDF' link is provided with a file size of 355Kb. On the left sidebar, there are links for 'Home', 'Sharing', 'My Account', and 'Logout'. Below these are 'eDevelopment Services' including 'eBuildingStandards' and 'ePlanning', with the latter highlighted by a blue circle. The main content area is titled 'Getting Started' and includes sections for 'Start a Planning or Building application', 'Updates on live service issues' (specifically 'NEW - Planning fee changes'), 'About eDevelopment.scot', and 'Location and Block plans'.

Support

eDevelopment.scot

Scotland's online Planning and Building application services

Use eDevelopment.scot to:

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Home

Sharing

My Account

Logout

eDevelopment Services

eBuildingStandards

ePlanning

Getting Started

Start a Planning or Building application

Once you're logged in, use the sidebar to choose:

- ePlanning - to apply for Planning Permission or make a Planning Appeal
- eBuildingStandards - to apply for a Building Warrant or other building consent

Both services include tools to help you including:

- Which Form Wizards - to find the right forms
- Fee Calculators - to help estimate your application fee

Updates on live service issues

NEW - Planning fee changes

Planning fees in Scotland changed on 9 June 2025. [Use the fee calculator to get an estimated fee.](#)

About eDevelopment.scot

The eDevelopment.scot platform is run by Scottish Government in partnership with Scottish Local and Planning Authorities. It is home to the ePlanning and eBuildingStandards services.

Scottish Government
Riaghaltas na h-Alba
gov.scot

Location and Block plans

Many planning and building applications need a location or block plan.

Read the [guidance on application requirements from Heads of Planning Scotland](#).

If you need a plan, you can buy one through our approved suppliers:

- Nicolson Digital
- UK Planning Maps

3. Click on (+) New Proposal. (highlighted in blue below).

The screenshot displays the ePlanning.scot website. On the left is a teal sidebar with navigation links: Home, My Proposals, Sharing, My Account, Logout, 'Which Form?' Wizard, and Fee Calculator. Below this is the 'eDevelopment Services' section with 'eDevelopment' and 'eBuilding Standards' buttons. The main content area is titled 'My Proposals' and contains instructions on how to view and manage proposals, including a note about data protection legislation. A blue circle highlights the '+ New Proposal' button. Below the instructions are tabs for 'Active' and 'Deleted' proposals, and a 'Need Help?' link. A 'Show Proposals' dropdown menu is visible, showing options for 'All', 'I Manage', and 'I Can Edit'.

ePlanning.scot

- Home
- My Proposals
- Sharing
- My Account
- Logout
- 'Which Form?' Wizard
- Fee Calculator

eDevelopment Services

- eDevelopment
- eBuilding Standards

My Proposals

My Proposals shows all the proposals you have access to.

Click on the Active tab to see the proposals that you've either created or have access to through the sharing facility. Submitted proposals can also be viewed from this tab.

Click on the Deleted tab to see any proposals that you have recently deleted. These will remain on the deleted tab for 90 days and thereafter will be permanently deleted.

Please note that all submitted applications will be deleted 90 days after they are submitted to comply with Data Protection legislation.

+ New Proposal

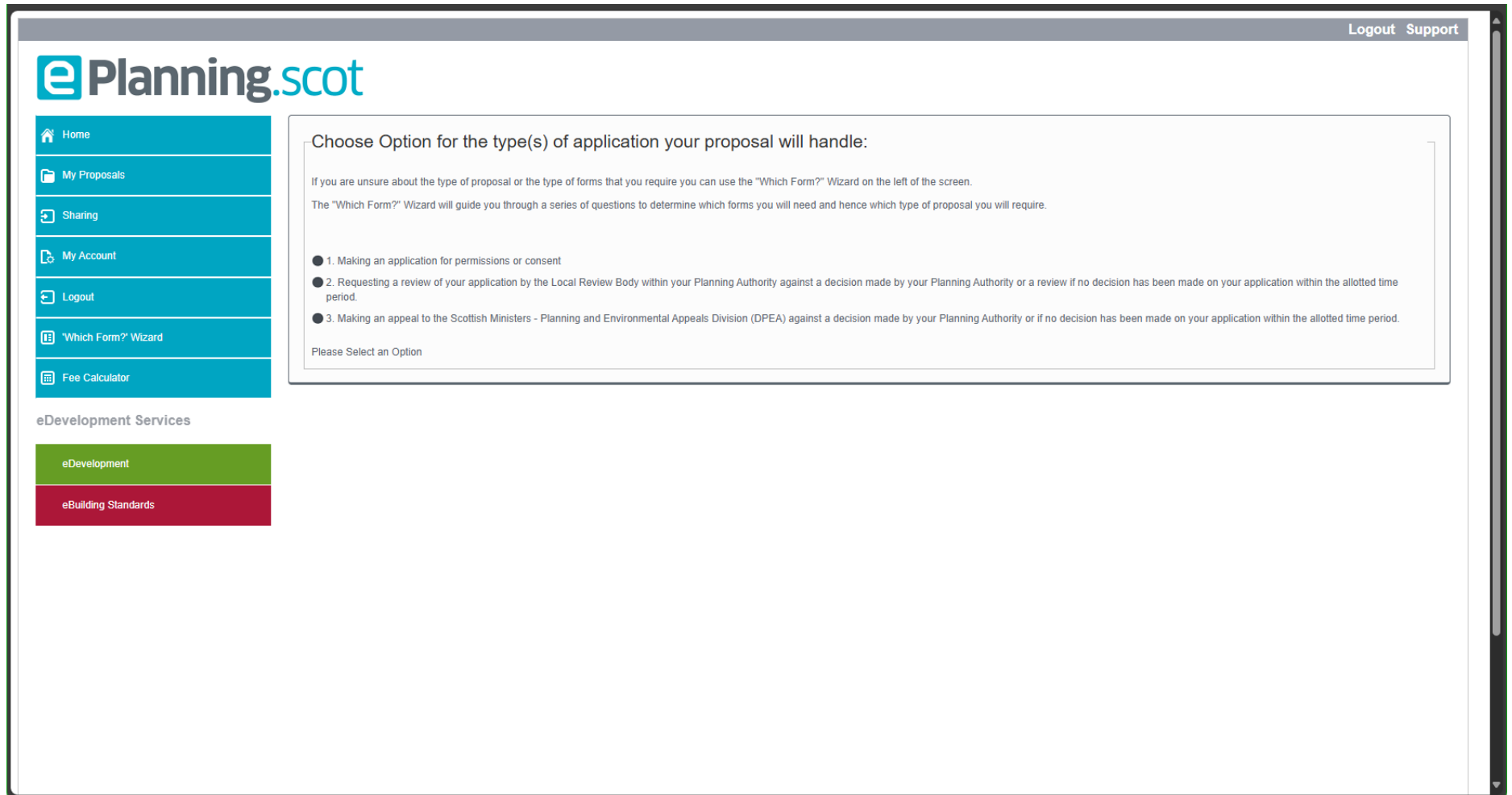
Active Deleted

Need Help ?

Show Proposals

- All
- I Manage
- I Can Edit

4. Select an option depending on whether you are making an application, requesting a review of your application by your Local Review Board, or making an appeal to Scottish Ministers.



The screenshot shows the Planning.scot website interface. At the top right, there are links for 'Logout' and 'Support'. The main header features the 'ePlanning.scot' logo. On the left side, there is a vertical menu with the following items: 'Home', 'My Proposals', 'Sharing', 'My Account', 'Logout', 'Which Form? Wizard', and 'Fee Calculator'. Below this menu, there is a section titled 'eDevelopment Services' containing two buttons: 'eDevelopment' and 'eBuilding Standards'. The main content area is titled 'Choose Option for the type(s) of application your proposal will handle:'. It includes a sub-header 'If you are unsure about the type of proposal or the type of forms that you require you can use the "Which Form?" Wizard on the left of the screen.' and a paragraph stating 'The "Which Form?" Wizard will guide you through a series of questions to determine which forms you will need and hence which type of proposal you will require.' Below this, there are three radio button options: 1. Making an application for permissions or consent, 2. Requesting a review of your application by the Local Review Body within your Planning Authority against a decision made by your Planning Authority or a review if no decision has been made on your application within the allotted time period, and 3. Making an appeal to the Scottish Ministers - Planning and Environmental Appeals Division (DPEA) against a decision made by your Planning Authority or if no decision has been made on your application within the allotted time period. At the bottom of this section, it says 'Please Select an Option'.

Logout Support

ePlanning.scot

Home

My Proposals

Sharing

My Account

Logout

Which Form? Wizard

Fee Calculator

eDevelopment Services

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Choose Option for the type(s) of application your proposal will handle:

If you are unsure about the type of proposal or the type of forms that you require you can use the "Which Form?" Wizard on the left of the screen.

The "Which Form?" Wizard will guide you through a series of questions to determine which forms you will need and hence which type of proposal you will require.

- 1. Making an application for permissions or consent
- 2. Requesting a review of your application by the Local Review Body within your Planning Authority against a decision made by your Planning Authority or a review if no decision has been made on your application within the allotted time period.
- 3. Making an appeal to the Scottish Ministers - Planning and Environmental Appeals Division (DPEA) against a decision made by your Planning Authority or if no decision has been made on your application within the allotted time period.

Please Select an Option

5. Click on No Exact Address. (highlighted in blue below).

The screenshot shows the 'Create a New Proposal - Step 1 of 5' page on the Development.scot website. On the left is a sidebar with navigation links: Home, My Proposals, Sharing, My Account, Logout, 'Which Form?' Wizard, and Fee Calculator. Below this is the 'eDevelopment Services' section with 'eDevelopment' and 'eBuilding Standards' tabs. The main content area is titled 'Choose Option for the type(s) of application your proposal will handle:' and lists three options: 1. Making an application for permissions or consent (selected), 2. Requesting a review of your application by the Local Review Body, and 3. Making an appeal to the Scottish Ministers. Below this is a section for 'Create a New Proposal - Step 1 of 5' with instructions on how to identify the location of the site. At the bottom, there are four tabs: 'Address Search', 'Easting and Northing', 'Map Search', and 'No Exact Address'. The 'No Exact Address' tab is highlighted with a blue circle. Below the tabs are input fields for 'Postcode', 'Building Name', 'Building No', 'Street Name', 'Town/City', and 'Postcode', along with 'Postcode Search' and 'Address Search' buttons. A 'Need Help?' link is also present.

Choose Option for the type(s) of application your proposal will handle:

If you are unsure about the type of proposal or the type of forms that you require you can use the "Which Form?" Wizard on the left of the screen.

The "Which Form?" Wizard will guide you through a series of questions to determine which forms you will need and hence which type of proposal you will require.

- ☒ 1. Making an application for permissions or consent
- ☐ 2. Requesting a review of your application by the Local Review Body within your Planning Authority against a decision made by your Planning Authority or a review if no decision has been made on your application within the allotted time period.
- ☐ 3. Making an appeal to the Scottish Ministers - Planning and Environmental Appeals Division (DPEA) against a decision made by your Planning Authority or if no decision has been made on your application within the allotted time period.

Create a New Proposal - Step 1 of 5

The tabs on this page provide different methods to allow you to identify the location of your site using Address search, Easting and northing search, Map search and No exact address.

You should always start with an Address search if you know that your site has a known address. However, if you cannot find an exact address, please follow the instructions provided at that time. Please see the help for more details on the other options.

You should only use the Map search if your site is on open land.

Address Search Easting and Northing Map Search **No Exact Address** Need Help ?

Specify a full postcode and click the Postcode Search button, if you know a full postcode for your site location.

Postcode:

Postcode Search

Or enter at least two fields below and click on the Address Search button to search for a known address.

Building Name:

Building No:

Street Name:

Town/City:

Postcode:

6. Click on Continue (highlighted in blue below).

Address Search	Easting and Northing	Map Search	No Exact Address	Need Help ?
This page allows you to identify your site location without selecting a known address. You should use this option only if you cannot find your exact address using the standard search options or where the development covers multiple addresses. Continue				

7. Click “I cannot use the non-accessible Mapping Tool” and then Continue (both highlighted in blue below).

Site Location Selection Options

Need Help ?

Please select the most appropriate option in order to identify the location of your site:

☐ I can use the non-accessible Mapping Tool

By selecting this option and clicking on Continue, you will be taken to an interactive Map which you'll be able to use to identify the location of your site

☒ I cannot use the non-accessible Mapping Tool

By selecting this option and clicking on Continue, you will be taken to a page which gives you further options in order to specify the location of your site.

Back to Search Options

Continue

8. Select the Yes option and then Continue (highlighted in blue below).

Contact Your Planning Authority Options

Need Help ?

Have you spoken to your Planning Authority about the site location?

☒ Yes

I have already spoken with my Planning Authority and I am returning to enter the site location details as advised.

☐ Not yet

I will contact my planning authority and return to the website at another time with more information.

Previous

Continue

9. Select the local authority from the drop down and then enter the full address details into the description. This address will be on your application and on any approval that you receive. Then click Use as Site location. (highlighted in blue below).

Planning Authority Response Need Help ?

Please select your planning authority from the list below:

Select Authority Name:

Detailed Location Description: *

Leith
Edinburgh
EH6 6QQ

Max 240 characters 200 characters remaining

[Previous](#) [Use as Site Location](#)

10. Confirm the address (highlighted in blue below).



- Home
- My Proposals
- Sharing
- My Account
- Logout
- 'Which Form?' Wizard
- Fee Calculator

eDevelopment Services

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Choose Option for the type(s) of application your proposal will handle:

If you are unsure about the type of proposal or the type of forms that you require you can use the "Which Form?" Wizard on the left of the screen.

The "Which Form?" Wizard will guide you through a series of questions to determine which forms you will need and hence which type of proposal you will require.

- ☒ 1. Making an application for permissions or consent
- ☐ 2. Requesting a review of your application by the Local Review Body within your Planning Authority against a decision made by your Planning Authority or a review if no decision has been made on your application within the allotted time period.
- ☐ 3. Making an appeal to the Scottish Ministers - Planning and Environmental Appeals Division (DPEA) against a decision made by your Planning Authority or if no decision has been made on your application within the allotted time period.

Create a New Proposal - Step 1 of 5

This page shows the site location information selected or provided.

Confirm Address

Need Help ?

Please confirm that the details below are the correct location of the site.

Site Details: 1 Victoria Quay, Leith Edinburgh EH6 6QQ

If this is your address but there is a minor error please [report it](#)

Refine

Search

Confirm Address

11. Confirm the Local Authority by clicking Next (highlighted in blue below).

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Create a New Proposal - Step 2 of 5

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This page shows the Planning Authority associated with the location selected.

Confirm Planning Authority

[Need Help ?](#)

You have selected the following:

Site Address:

1 VICTORIA QUAY, EDINBURGH, EH6 6QQ.

Planning Authority:

City of Edinburgh Council

Previous

Next

12. Give the proposal a name and very brief description and click Confirm Details. This information is for your own use and will not be sent to the Local Authority (highlighted in blue below).

Accessibility Help Sitemap Support

ePlanning.scot

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Create a New Proposal - Step 3 of 5

[User Guide](#) | [Authority Contact Details](#)

An asterisk (*) indicates required fields.

Proposal Name and Details

Need Help ?

Please complete the Proposal Name and Proposal Details fields.

You are required to complete the Proposal Name and Proposal Details fields. The Proposal Name must be unique. This name is for your own use only and will not be part of the submission. Please use a name that clearly identifies the proposal for your purposes.

Site Location: 1 VICTORIA QUAY, EDINBURGH, EH6 6QJ

Proposal Name: *

Proposal Details: *

Max 250 characters 234 characters remaining

[Previous](#) [Confirm Details](#)

13. Choose whichever option you want on the next page. If you know what form you need, choose “Select forms from a list” but if you don’t, then you could use the Which Form Wizard, and then click Select (highlighted in blue below).

Accessibility Help Sitemap Support

ePlanning.scot

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Create a New Proposal - Step 4 of 5

[User Guide](#) | [Authority Contact Details](#)

This page allows you to continue with the proposal creation and add application/appeal forms.

Select Online Forms

Please complete the Proposal Name and Proposal Details fields.

Please choose how you would like to select the forms that you wish to submit with your application or appeal.

- ☐ Select forms using a wizard
Choosing this option allows you to be helped through a series of questions to determine which forms you need to fill in.
- ☒ Select forms from a list
Choosing this option allows you to explicitly select the forms that you need.
- ☐ Create proposal without forms. Add forms later or copy from previous proposals
Choosing this option allows you create a proposal containing no forms. The required forms can be added or copied from previous proposals at a later stage.

[Previous](#) [Select](#)

14. If you've chosen "Select forms from a List" then select the form that you are looking to submit and click Add Forms (highlighted in blue below).

The screenshot shows the 'eDevelopment Services' page. On the left, there is a sidebar with three buttons: 'Fee Calculator' (blue), 'eDevelopment' (green), and 'eBuilding Standards' (red). The main content area lists various planning forms, each with a checkbox and a description. At the bottom of the list, there are two buttons: 'Back to Options' and 'Add Forms'. The 'Add Forms' button is circled in blue.

Planning Permission
This form can be used to apply for most types of planning permission, except Householder. Use for Planning Permission, Planning Permission in Principle, Further Applications and Approval of Matters Specified in Conditions. You may also use this form for mineral works if the Planning Authority does not have a separate Minerals form.

Householder Application
Use this form if you are a householder wishing to apply for consent to alter your dwelling, garage or vehicle run-in.

Listed Building Consent
Use this form to apply for permission to alter, extend or demolish a listed building.

Conservation Area Consent
Use this form to apply for permission to partially or substantially demolish a building in a conservation area.

Advertisement Consent
Use this form to apply for permission to display one or more advertisements or signs.

Tree Works
Use for works to trees in a conservation area or subject to a tree preservation order.

Prior Notification and Approval
Use this form to notify the planning authority of proposals to determine whether prior approval is required.

Certificate of Lawfulness - Existing Use
Use this form to obtain a decision from the planning authority on whether planning permission is required for existing building works or development that have previously taken place.

Certificate of Lawfulness - Proposed Use
Use this form to obtain a decision from the planning authority that a proposed use or works do not require planning permission.

Notice of Review
Use this form to seek a review of your application by the Local Review Body within your Planning Authority.

Appeals against Refusals and other decisions
Use this form to submit an appeal to the Planning and Environmental Appeals Division (DPEA) against a planning or other decision.

Appeals Notice
Use this form to submit an appeal to the Planning and Environmental Appeals Division (DPEA) against a statutory notice served under planning legislation.

Post Submission Additional Documents
Use this form to submit documents relating to a previously submitted application or appeal.

[Back to Options](#) [Add Forms](#)

15. Click “Create Proposal”. (highlighted in blue below).

Accessibility Help Sitemap Support

ePlanning.scot

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Create a New Proposal - Step 5 of 5

[User Guide](#) | [Authority Contact Details](#)

This is the summary page of the proposal you are about to create.

Proposal Summary

[Need Help?](#)

Below are the details entered for the creation of a new proposal.

Proposal Name: Proposal Name

Proposal Description: Proposal Details

Site Address: 1 VICTORIA QUAY, EDINBURGH, EH6 6QQ.

Selected Forms

[Need Help?](#)[Previous](#)
[Create Proposal](#)

16. You will now be taken to a proposal summary screen, and your new form will be in the Draft Forms box, ready for you to click on, complete, and submit.